

## **SACRED HEART PARISH COUNCIL MEETING MINUTES for October 23, 2018**

**OPENING PRAYER:** An opening prayer was led by Ron Wisniewski.

**CALL TO ORDER:** President, Don Ryan, called the meeting to order at 7:29. In attendance were Don Ryan, Jim Leahy, Jeanne Kaefer, Ron Wisniewski, Jan Miller, Kris Mahoney, Anne Hinley, Todd Munson, and Dustin Vance. It was moved and seconded to approve the Minutes. Motion carried and the Minutes were approved. Motion to approve the Agenda was moved and seconded. The motion was approved.

**PASTOR'S REPORT:** None

**PRESIDENT'S REPORT:** Don Ryan  
Don requested that the reporting structure for the council be updated.

**ADMINISTRATION:** Jim Leahy

### **Finance**

- A) Revenue
  - 1) Total weekend collections are up \$12,565 from last year at this time.
  - 2) The \$24,259.77 amount under fundraisers is the profit from this past Germanfest.
  - 3) The \$49,500 in restricted donations includes \$44,000 collected for "Windows to the Mass" project.
  - 4) Total revenue is up \$17,770.18 from last year at this time
  
- B) Expenses
  - 1) Salaries benefits are up \$10,910.78 from last year. The main driver is health insurance. While this is above last year at this time it is still on budget for the year.
  - 2) Capital Expenses are up \$12,030.72 from this time last year. The main reason for this is the \$42,000 cost for the "Windows to the Mass" project.
  - 3) Total expenses are up \$40,225.30 from last year. While these expenses are up they are right on budget.
  
- C) Diocesan Loan
  - 1) The current principal is \$205,827.06
  - 2) The principal is projected to go below \$200,000 by the end of this year.

### **Maintenance**

- 1) Repairs have been completed on 2 boilers
- 2) The concrete sidewalk square and the top step to the east entrance of the Church is being repaired
- 3) The east side of the Church is undergoing some landscape upgrades

Don reported that the business manager for the Parish, and several other parishes in the area, has commented that Sacred Heart has been doing very well compared to others that he manages.

**CHRISTIAN EDUCATION:** Jeanne Kaefer

### **Home and School Association- Carrie Felten**

The HSA's big focus is on the following 2 upcoming events:

- 1) Gathering volunteers for the Christmas Mart on November 3rd (for concessions, lunch runners, and greeters) so we are starting to blast that message out.
  
- 2) Trivia Night is on our radar, and we would love for ALL those in the Parish to gather a team together for a really fun night! I think the Trivia Night flyer should be in next week's church bulletin.

### **Re-Youth Group- Linda Andrejek**

Our RE classes are going very well, with more parents joining us for our Decade of the Rosary at the end of class each week!

- We are privileged to have Seminarian Bob assist us at RE classes on most Wednesdays.
- Our Confirmation retreat will be held on Saturday, November 10 from 9:00 a.m. to 3:30 p.m. at Marytown Retreat Center in Libertyville, IL.
- Our Kindergarten Catechesis of the Good Shepherd class continues to grow! (They meet each Monday evening from 6:30 to 8:00 p.m. - in conjunction with our Monday RE class).
- Our second annual Candlelight Rosary Procession and Benediction will take place this Friday, October 26 at 7:00 p.m. in our Church!
- Our first Youth Group Meeting went very well and had a great turn-out! Our next meeting will take place on Thursday, November 8 from 6:30 to 8:00 p.m. in our Parish Center.
- We hope to have our second annual Vocations Assembly at the end of November or beginning of December!

### **Sacred Heart School- Joy Higgins**

#### **Safety and Security**

- 9/27/18 Fire Drill with Lombard Fire Dept. Evacuated building in less than two minutes.
- 9/28/18 Sacred Heart's first Evacuation and Reconciliation Drill: Entire school evacuated the building and walked to St. John's Lutheran School, our reunification site. The students and staff from St. John evacuated to SHS at the same time. Went very smoothly. All students picked up in a reasonable amount of time.
- 10/15/18 I spoke on crisis management, student safety and building security at the coaches' meeting. Implemented new practice of door to Parish Center remaining locked during practices.

#### **Faith Formation**

10/12/18 The school prayed the Rosary on the front lawn to honor Our Lady of Fatima. This was led by the second and eighth grade students. Thanks to Mrs. Cris Bila and Ms. Kelsey Redington for planning and carrying this out.

#### **Academics**

- Iowa Assessments completed. Anticipating results any day.
- School has acquired Aims Web, an online assessment program that allows for benchmarking and progress monitoring of students in first – eighth grades in reading and math. This program will be used to identify student strengths and areas needing improvement and to help plan instruction.
- Teacher Assistance Team: Mrs. Renee Sipek, Mrs. Natalie Tyrrell (reading specialist), Ms. Erin Bradarich (math support) and I attended a workshop on updating TATs at the CSO, led by Dr. Sandria Morten from Loyola University. The Teacher Assistance Team is the first step in identifying struggling students and designing interventions to boost their academic progress. The TAT meets monthly

Kris brought to the Council's attention that when the Religious Education lets out, the kids run freely in the parking lot and it is a safety hazard.

#### **CHRISTIAN SERVICES: Anne Hinley**

#### **Prayer Blanket Ministry - Judi Davidson**

We continue to meet on Monday evenings when Father doesn't need the room. We have not had as many requests lately we are working on how to promote the Prayer Blanket Ministry. Any suggestions would be welcome.

#### **The Knights of Columbus - Dennis Jensen**

The Knights of Columbus contributed many hours this summer to help out at German Fest. We also had two Knights contribute several hours to replace many of the screens in the school before the school year started. We also provided an Honor Guard at the July and September 11:00 am Masses. The Knights just finished conducting the Annual Intellectual Disabilities (Tootsie Roll) Drive. Every cent raised goes directly to the State Council which distributes the

money to those charities that support Intellectual Disabilities. As soon as I know the exact amount collected and who the funds are distributed to, I will have it in the weekly Parish Bulletin. The Knights will be conducting our Annual Vocation Raffle which helps support Vocations and our Seminarians beginning October 20.

The Knights of Columbus purchased a new bulletin board which is mounted on the east side of the school adjacent to the Church North West exit. This replaces the ones that used to be in the Church Vestibule. We have an honor guard at the 11:00 am Mass on November 4th and will be having our annual Memorial Service following that Mass. We also have our Turkey Social coming up on November 16th at St. Pius X Parish Center. Meat raffle and cards will be played that evening. We also will be selling Christmas Puzzles at the November 3rd Christmas Mart in the Sacred Heart Parish Center.

**Young Couples - Sara LaSota**

Had the annual BBQ over the summer at Mahoneys and just had our September get together at the parish center with 5 new couples/families in attendance! We just had our October get together and seminarian Bob attended as well.

**Hopeful Hearts - Sara LaSota**

Had a wine night over the summer and have our kick-off meeting for the summer in October. A new person contacted us who is wanting to join. October meeting had 6 people total with one new attendee.

**St. Vincent DePaul Society - Diane Sullivan**

Over the summer we continued providing assistance to friends in need. We held a clothing drive in June and will be holding one in September as well.

**Marriage Prep - Anne Hinley**

No Marriage prep weekends are scheduled for this fall however, the team will be traveling to St. Mary's in Plainfield to help their parish start a Marriage Prep Ministry. This request came from Fr. McMahon who approached Deacon Mahoney who is part of the team.

Jeanne had someone from Christ the King reach out to her regarding the ad for Terra Costa Howard having an advertisement for her law firm on the back of our bulletin. Her ad was removed from Christ the King's bulletin due to her position on abortion and her run for political office.

**CHRISTIAN WORSHIP:** Kris Mahoney

No Report

**TECHNOLOGY:** Todd Munson

No Report

**OLD BUSINESS:** None

**NEW BUSINESS:** October is head count month and we are currently averaging approximately 1100 per weekend with one weekend still left in the month.

**EXECUTIVE SESSION:** None

**ADJOURNMENT AND CLOSING PRAYER:**

Todd Munson led the group in a closing prayer. The meeting was adjourned at 8:05.

Submitted by,  
Dustin Vance,  
Secretary